

## Application form

Please refer to the description of the Grant before completing this form. The application must be typewritten.

---

### Identification of applicant

Mr./Ms.	First name(s)	Family name		
No.	Street	Apartment	City	Postal code
Telephone		E-mail		

---

### Area of professional practice

- Architecture
- Graphic design
- Industrial design
- Interior design
- Landscape architecture
- Urban planning
- Other; please specify: \_\_\_\_\_

---

### Type, location and duration of proposed project

- Study trip City, country: \_\_\_\_\_
- Work internship Duration of project: \_\_\_\_\_
- Other; please specify: \_\_\_\_\_ Expected departure date: \_\_\_\_\_

---

### Contacts established abroad

Mr./Ms.	First name(s)	Family name
Title		Firm/Organization
Telephone		E-mail

Mr./Ms.	First name(s)	Family name
Title		Firm/Organization
Telephone		E-mail

## Checklist

Your application must include all of the following mandatory complementary items:

- A letter of intent (maximum 500 words, on **1** page) describing the project (nature of project, context, contact(s) already established, location, timetable) and demonstrating:
  - marked interest in issues related to the city and to urban living conditions (with examples of previously completed work as support);
  - the relevance of the work placement or proposed project to the applicant's skills development and career advancement;
- The duly completed application form (downloadable from the website of Design Montréal, [www.designmontreal.com](http://www.designmontreal.com));
- A chronological résumé – maximum 3 pages (if the applicant is a design collective, provide the résumé of the coordinator only);
- A copy of the applicant's university degree;
- A detailed project work plan and timetable for completion;
- A detailed project budget;
- Proof of registration for or invitation to a workshop, exhibition or other similar event;
- A letter of acceptance from a professor or director in the case of a study trip, or from a manager in the case of an internship in a firm or agency;
- One or more of the following documents: videocassette (VHS), DVD, 20 (max.) digital images (on photo CD-ROM) of projects completed within the past 10 years (max. 3 MB per photo).

### Optional

- If available, a press kit (max. five pages) consisting of photocopies of print media articles published within the past five years (excess pages will be discarded prior to review).

### Declaration of applicant

I hereby authorize the personnel of the Design Montréal office to consult or reproduce the documents included with my application.

I have read and understood the general regulations and conditions for awarding of the Grant and agree to comply with them. Furthermore, I attest to the true nature of all information provided with my application. I hereby authorize the Design Montréal office or the Ville de Montréal to publish my name in the event that I am declared the Grant recipient.

Lastly, I hereby relieve the Ville de Montréal and the personnel of the Design Montréal office of any liability in the event that my application is lost or that documents submitted therewith are damaged.

---

Signature

Date

Submit your completed application to the following address no later than 3 p.m., March 3, 2008:

Bourse Phyllis-Lambert Design Montréal  
Ville de Montréal  
Design Montréal  
303, rue Notre-Dame Est, 6<sup>e</sup> étage  
Montréal (Québec) H2Y 3Y8